

DAVIS CEMETERY DISTRICT

A Designated Arboretum
820 POLE LINE ROAD
DAVIS, CA 95618
(530) 756-7807
www.davisceemetery.org

Date: June 20, 2024
Time: 3:00pm
Location: 820 Pole Line Road
Board of Trustees: Chairperson Heidi Kellison, Vice Chairperson Larry Dean, Stephen Souza, Gail Jankowski, Kate Bowen, and Joseph Cattarin (alternate)

CLOSED SESSION

- I. Call to Order
- II. Employee Performance Review and Compensation Consideration
- III. Adjournment

OPEN SESSION

- I. Call to Order
- II. Approval of the Agenda
- III. Trustee Announcements
 - a. Conflict of Interest
- IV. Public Comment
- V. Approval of the Minutes

<p>VI. Informational Items</p> <ol style="list-style-type: none">a. Superintendent Reportb. COVID-19 Memorial Updatec. Board Retreat - Scheduled. 2024-25 Board Meeting Schedule	<p>VII. Action Items</p> <ol style="list-style-type: none">a. 2024-25 District Budgetb. 2024-25 District Feesc. 2023-24 Budget Adjustmentsd. 3-yr Audit Proposale. Lawn Mower Purchasef. JCB Tractor Purchaseg. 2024-2025 Chair and Vice Chair Appointments
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2023-24 Board of Trustees Goals

<p>Goal 1 – COVID-19 Memorial Objective One – Engage with volunteers and/or paid contractors to complete build-out. <i>In Progress</i> Objective Two – Develop the artist’s call to be disseminated to the community. <i>Complete</i> Objective Three – Engage local sign companies to design memorial signage. <i>Complete</i> Objective Four – Plan and execute a grand opening by Spring 2024. <i>Postponed to September 2024</i></p>	<p>Goal 2 – District Culture and Vision Objective One – Through strategic planning and review, enhance the district’s vision statement. <i>Complete</i> Objective Two – Develop a tri-fold brochure, similar to existing marketing materials, to be distributed during “at-need” and “pre-need” sales. <i>Complete</i> Objective Three – Enhance outreach activities in line with the district’s vision. Objective Four – Utilize social media and other online platforms to educate the community. <i>In Progress</i></p>	<p>Goal 3 – Roadway Expansion Survey and Design Objective One – Engage local land surveyors / architects to bid the district’s expansion survey and design. <i>In Progress</i> Objective Two – Work with grounds staff to develop a plan for moving green waste storage out of the expansion area. <i>In Progress</i> Objective Three – Identify grant opportunities that may be available for buildout. <i>In Progress</i> Objective Four – Schedule board retreat to develop a long range/expansion plan.</p>
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Next Board Meeting: August 21, 2024

I declare under penalty of perjury the following foregoing agenda was posted by 3pm, Friday, June 14, 2024, at the Davis Cemetery, 820 Pole Line Road, Davis, CA 95618 by Jessica Smithers.

