

DAVIS CEMETERY DISTRICT

A Designated Arboretum
820 POLE LINE ROAD
DAVIS, CA 95618
(530) 756-7807
www.daviscemetery.org

Date: February 21, 2024
Time: 3:00 pm
Location: 820 Pole Line Rd, Davis, CA 95618

Board of Trustees: Chairperson Heidy Kellison, Vice Chairperson Larry Dean Board Members: Stephen Souza, Gail Jankowski (zoom), Kate Bowen, and Joseph Cattarin (alternate)(excused)
Staff: District Superintendent Jessica Smithers; Assistant Superintendent Judy Fisher
Guests: Oliver Snow, Assistant Deputy to Supervisor Provenza

Open Session

I. Open Session **3:00 pm**

II. Approval of the Agenda **(4-0-0)**

III. Trustee Announcements

a. Conflict of Interest **None**

IV. Public Comment **None**

V. Approval of the December 2023 Minutes **(4-0-0)**

VI. Informational Items

a. Superintendent Report

Presented and received.

b. Chronos Heritage Services – Guided Walking Tour

Serena Williams is working on an 1880's cemetery walking tour. Each stop will be GPS-tagged for visitors. The 1880 census is being cross referenced with our burial records to create a short list of representative families to focus on.

c. COVID-19 Memorial Update

The artist call has been drafted and is expected to be released by the end of February, pending feedback from Rachel Hartsough. Trustee Souza has asked the superintendent to order concrete blocks and rebar to prepare for the next phase of the project.

d. District Vision/Mission Subcommittee Update

Trustee Bowen and Souza presented recommended edits to the district's current mission and vision statement. The superintendent will take these changes and prepare a brochure for the subcommittee to review. This brochure will be provided during preneed and at-need sales.

VII. Action Items

a. Cremation Garden Pathway Bids

The superintendent presented the three bids received for the cremation garden pathways and the trustees discussed each bid. Based on the thoroughness of the bid, there was a motion to approve G&M Concrete Solutions \$24,000: Stephen Souza 1st, Kate Bowen 2nd, **(5-0-0) (Trustee Jankowski arrived and voted)**

b. Time Change – District Board Meetings

The superintendent presented a revision to the district's regular meetings policy, moving the start time of the regular meetings to 3pm. Motion to approve as presented: Kate Bowen 1st, Gail Jankowski 2nd, **(5-0-0)**

Adjournment **3:49pm** Next meeting date is set for Wednesday, April 17, 2024, at 3:00pm.

