

DAVIS CEMETERY DISTRICT

A Designated Arboretum
820 POLE LINE ROAD
DAVIS, CA 95618
(530) 756-7807
www.daviscemetery.org

Date: April 17, 2024
Time: 3:00pm
Location: 820 Pole Line Road
Board of Trustees: Chairperson Heidi Kellison, Vice Chairperson Larry Dean, Stephen Souza, Gail Jankowski, Kate Bowen, and Joseph Cattarin (alternate)

OPEN SESSION

- I. Call to Order
- II. Approval of the Agenda
- III. Trustee Announcements
 - a. Conflict of Interest
- IV. Public Comment
- V. Approval of the Minutes
- VI. Informational Items
 - a. Superintendent Report
 - b. Transparency Scorecard / Cemetery Districts Website Support
 - c. COVID-19 Memorial Update
 - d. District Vision/Mission Subcommittee Update
- VII. Action Items
 - a. Undeveloped Acreage - Civil Engineering & Land Surveying Services
 - b. Appoint Superintendent Performance Review Committee
 - c. Appoint Budget Subcommittee
 - d. Move June 19th Board Meeting - New Juneteenth Holiday

2023-24 Board of Trustees Goals

<p>Goal 1 – COVID-19 Memorial Objective One – Engage with volunteers and/or paid contractors to complete build-out. In Progress Objective Two – Develop the artist’s call to be disseminated to the community. Complete Objective Three – Engage local sign companies to design memorial signage. Complete Objective Four – Plan and execute a grand opening by Spring 2024.</p>	<p>Goal 2 – District Culture and Vision Objective One – Through strategic planning and review, enhance the district’s vision statement. In Progress Objective Two – Develop a tri-fold brochure, similar to existing marketing materials, to be distributed during “at-need” and “pre-need” sales. In Progress Objective Three – Enhance outreach activities in line with the district’s vision. Objective Four – Utilize social media and other online platforms to educate the community.</p>	<p>Goal 3 – Roadway Expansion Survey and Design Objective One – Engage local land surveyors / architects to bid the district’s expansion survey and design. In Progress Objective Two – Work with grounds staff to develop a plan for moving green waste storage out of the expansion area. Objective Three – Identify grant opportunities that may be available for buildout. Objective Four – Schedule board retreat to develop a long range/expansion plan.</p>
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Next Board Meeting: June 19, 2024 (Subject to change)

I declare under penalty of perjury the following foregoing agenda was posted by 3pm, Friday, April 12, 2024, at the Davis Cemetery, 820 Pole Line Road, Davis, CA 95618 by Jessica Smithers.