

DAVIS CEMETERY DISTRICT

A Designated Arboretum
820 POLE LINE ROAD
DAVIS, CA 95618
(530) 756-7807
www.davisceemetery.org

Date: December 20, 2023
Time: 3:00pm
Location: 820 Pole Line Road
Board of Trustees: Chairperson Heidy Kellison, Vice Chairperson Larry Dean, Stephen Souza, Gail Jankowski, Kate Bowen, and Joseph Cattarin (alternate)

OPEN SESSION

- I. Call to Order
- II. Staff Introductions
- III. Approval of the Agenda
- IV. Trustee Announcements
 - a. Conflict of Interest
 - b. COVID-19 Memorial Update
- V. Public Comment
- VI. Approval of the Minutes
- VII. Informational Items
 - a. Superintendent Report
 - b. In Ground Cremation Gardens
- VIII. Action Items
 - a. Compensation Policy Update
 - b. Appoint Subcommittee to Review Districts Vision and Mission

2023-24 Board of Trustees Goals

<p>Goal 1 – COVID-19 Memorial Objective One – Engage with volunteers and/or paid contractors to complete build-out. Objective Two – Develop the artist’s call to be disseminated to the community. Objective Three – Engage local sign companies to design memorial signage. Objective Four – Plan and execute a grand opening by Spring 2024.</p>	<p>Goal 2 – District Culture and Vision Objective One – Through strategic planning and review, enhance the district’s vision statement. Objective Two – Develop a tri-fold brochure, similar to existing marketing materials, to be distributed during “at-need” and “pre-need” sales. Objective Three – Enhance outreach activities in line with the district’s vision. Objective Four – Utilize social media and other online platforms to educate the community.</p>	<p>Goal 3 – Roadway Expansion Survey and Design Objective One – Engage local land surveyors / architects to bid the district’s expansion survey and design. Objective Two – Work with grounds staff to develop a plan for moving green waste storage out of the expansion area. Objective Three – Identify grant opportunities that may be available for buildout. Objective Four – Schedule board retreat to develop a long range/expansion plan.</p>
---	--	---

Next Board Meeting: February 21, 2024

I declare under penalty of perjury the following foregoing agenda was posted on Friday, December 15, 2023, by 4pm at the Davis Cemetery, 820 Pole Line Road, Davis, CA 95616 by Jessica Smithers.

