

Date: May 17, 2023  
Time: 4:00 pm  
Location: 820 Pole Line Rd, Davis, CA 95618

**Board of Trustees:** Chairperson Larry Dean (excused), Vice Chairperson Heidi Kellison Board Members: Fred Main (excused), Stephen Souza, Jonathon Howard (absent - resignation received during meeting), and Joseph Cattarin

**Staff:** District Superintendent Jessica Smithers; Assistant Superintendent Judy Fisher

**Guests:** Oliver Snow, Asst. Supervisors Deputy, District 4

### Open Session

I. Call to Order **4:03pm**

II. Approval of the Agenda **(3-0-0)**

III. Trustee Announcements

a. Conflict of Interest

None

b. COVID-19 Memorial Update

Construction of the reflection patio is complete. Stephan has installed  $\frac{3}{4}$  of the bullnose pavers along the pathway and should finish by the end of the month. Once the bullnose pavers are in, cemetery staff will lay and tamp the decomposed granite.

c. Trustee Resignation

Trustee Main has decided to extend his stay in Spain by a year and therefore must resign from his position. Supervisor Provenza's office has been notified and his existing office 700U has been sent.

IV. Public comment

None

V. Approval of the Minutes **(3-0-0)**

VI. Informational Items

a. Superintendent Report

Presented and received.

VII. Action Items

a. 2023-24 District Budget

The superintendent presented the draft 2023-24 district budget. Total financing sources \$861,378. Motion to approve draft without changes. Joseph Cattarin 1<sup>st</sup>, Stephen Souza 2<sup>nd</sup>, **(3-0-0)**

b. 2023-24 Fees

The superintendent presented the draft 2023-24 fees. Motion to approve draft without changes. Joseph Cattarin 1<sup>st</sup>, Stephen Souza 2<sup>nd</sup>, **(3-0-0)**

c. Capital Plan

The superintendent presented the draft capital plan. Motion to approve draft without changes. Stephen Souza 1<sup>st</sup>, Joseph Cattarin 2<sup>nd</sup>, **(3-0-0)**

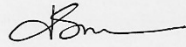
d. 2022-23 Year-end Fiscal Close Budget Adjustments

The asst. superintendent presented necessary budget adjustments estimates as of May 17, 2023. The board understands final numbers will be updated once the June period closes. Motion to approve without changes. Stephen Souza 1<sup>st</sup>, Joseph Cattarin 2<sup>nd</sup>, **(3-0-0)**

Adjournment

**Action:** Motion to adjourn at 4:43pm Stephen Souza 1<sup>st</sup>, Joseph Cattarin 2<sup>nd</sup>, **(4-0-0)**

Next meeting date is set for Wednesday, July 19, 2023

A rectangular box containing a handwritten signature in black ink, which appears to be "J. Souza".