

Date: February 15, 2023
Time: 4:00 pm
Location: 820 Pole Line Rd, Davis, CA (ZOOM)

Board of Trustees: Chairperson Larry Dean, Vice Chairperson Heidi Kellison Board Members: Fred Main (excused), Stephen Souza, and Jonathon Howard (excused)

Staff: District Superintendent Jessica Smithers; Assistant Superintendent Judy Fisher

Guests: Sheila Allen, Deputy to Supervisor Provenza

I. Call to Order **4:02pm**

II. Approval of the Agenda **(3-0-0)**

III. Trustee Announcements

a. Conflict of Interest

None

b. Trustee Alternate Role

Mary Yaussy moved out of the district and therefore resigned as Trustee Alternate effective January 1, 2023. Yolo County Board of Supervisors has appointed Joseph Cattarin as Trustee Alternate, February 7, 2023 through January 5, 2023.

c. COVID-19 Memorial Update

The patio and walkway will be installed in March 2023 with the goal for phase one completion by summer 2023.

IV. Public comment

None

V. Approval of the Minutes **(3-0-0)**

VI. Informational Items

a. Superintendent Report

Presented and received.

b. Return to in-person meetings

Emergency Brown Act procedures put into place during the COVID-19 pandemic are set to expire on February 28, 2023. This means legislative bodies will be required to return to in-person meetings, with limited exceptions, by March 1, 2023. The Davis Cemetery Districts first in-person meeting will be held Wednesday, April 19th at 4pm. The board will be drafting a letter of support for remote meetings.

c. Capital Plan

The draft capital plan was presented and general consensus was received. The capital plan will be finalized and presented for approval during the May 2023 board meeting.

d. Audit Update

The draft audit report was distributed for review. The district should receive the final audit report by the end of February 2023 to be posted on the district website.

VII. Action Items

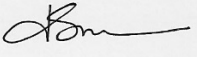
a. Appoint Budget Subcommittee

Motion to appoint Jonathon Howard and Stephen Souza the 2023 budget subcommittee. Heidy Kellison 1st, Larry Dean 2nd, **(3-0-0)**

Adjournment

Action: Motion to adjourn at 4:46pm Heidy Kellison 1st, Stephen Souza 2nd, **(3-0-0)**

Next meeting date is set for Wednesday, Apr 19, 2023

A rectangular box containing a handwritten signature in black ink. The signature is cursive and appears to be the name 'Tom'.