

Davis Cemetery District September Board Meeting Minutes

Date: September 19, 2019
Time: 4:00 pm
Location: 820 Pole Line Rd, Davis, CA

Board of Trustees: Chairperson Larry Dean (excused), Vice Chairperson Stephen Souza Board Members: Dennis Dingemans, Heidi Kellison, and Marilyn Mansfield (alternate)

Staff: District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

Guests: Richard Reed, Deputy Supervisor to Jim Provenza; Bill Marshall; Bob Mustard

Open Session

I. Call to Order **4:02pm**

II. Approval of Agenda **(4-0-0)**

III. Trustee Announcements

a. COI For Any Agenda Items

Stephen Souza will abstain from Action Item b. due to his intent to purchase plots in this area.

IV. Public Comment

Bill and Bob expressed concern over the possible pricing structure for J section and asked Trustees to fairly price this section so purchasing plots in this area would be accessible to all.

V. Approval of the Minutes **(Action: Approved 3-0-1)**

VI. Informational Items

a. Superintendent Report (Written) (Received and acknowledged)

VII. Action Items

a. Code of Conduct

The policy was presented and discussed. Bullet two was modified to read "Consumption of alcohol and illegal drugs within cemetery boundaries is prohibited, with the exception of modest consumption of alcohol as part of an interment service."

Action: The policy was approved with the above-mentioned revision. Motion: Heidi Kellison 1st, Marilyn Mansfield 2nd, **(4-0-0)**

b. J Section Pricing and Release Date

The pricing proposal was presented and discussed. The Trustees were split on the pricing structure.

Action: Plot pricing to be set at \$2,500 for a casket plot and \$1,400 for a cremation plot, which includes the endowment fee. Motion: Heidi Kellison 1st, Marilyn Mansfield 2nd, **(2-1-1) Motion Failed**

Trustee Kellison reminded the Board that it is the mission of the cemetery to provide affordable interment options to all and felt pricing J section at \$2,500 for a casket plot and \$1,400 for a cremation plot was in line with our mission. Trustee Souza disclosed that since there were no changes to the cremation plot cost, which is what he intends to purchase, he felt he could un-recuse himself and vote on this motion.

Action: Motion to reconsider plot pricing after additional discussion by the Trustees and additional comments from the public. Motion: Dennis Dingemans 1st, Marilyn Mansfield 2nd, **(4-0-0)**

Action: Plot pricing to be set at \$2,500 for a casket plot and \$1,400 for a cremation plot, which includes the endowment fee. Motion: Heidi Kellison 1st, Marilyn Mansfield 2nd, **(3-1-0)**

c. Harassment Prevention Policy

The policy was presented and discussed.

Action: The policy was approved without revision. Motion: Heidi Kellison 1st, Marilyn Mansfield 2nd, **(4-0-0)**

Adjournment

Action: Motion to adjourn at 4:45pm Marilyn Mansfield 1st; Heidi Kellison 2nd **(4-0-0)**

Next meeting date is set for October 16th at 4 pm.