

Davis Cemetery District Board Meeting Minutes

Date: September 16, 2020
Time: 4:00 pm
Location: 820 Pole Line Rd, Davis, CA – via Zoom

Board of Trustees: Chairperson Larry Dean Vice, Chairperson Stephen Souza Board Members: Heidi Kellison, Jonathon Howard, Fred Main, and Marilyn Mansfield (alternate) (excused)

Staff: District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

Guests: Richard Reed, Deputy Supervisor to Jim Provenza

Open Session

- I. Call to Order **4:00pm**
- II. Approval of Agenda **(5-0-0)**
- III. Trustee Announcements
 - a. COI For Any Agenda Items

None
- IV. Public Comment

None
- V. Approval of the Minutes **(Action: Approved 5-0-0)**
- VI. Informational Items
 - a. Superintendent Report (Written) (Received and acknowledged)
 - b. Burial Aid / Fee Discussion

The Trustees discussed cemetery pricing and how to address wage gaps in our district. The fee subcommittee will continue this discussion in October 2020.

- c. Gathering Shelter

Trustee Dean provided the Board with an overview of previous discussions related to the installation of a gathering shelter. The Board agreed that it should 1) Discuss potential roadway tie-in to the Chiles Ranch project and 2) survey the community to determine the need for a public gathering shelter. The superintendent has reach out to the City Manager to discuss roadway tie-in as a first step.

VII. Action Items

a. Fee Review Committee

The Board discussed the need to review our current fee structure with a subcommittee

Action: Appoint Larry Dean and Fred Main to review the Districts current fee structure. Motion: Stephen Souza 1st, Heidy Kellison 2nd, **(5-0-0)**

Adjournment

Action: Motion to adjourn at 5:05pm Fred Main 1st; Jonathon Howard 2nd **(5-0-0)**

Next meeting date is set for October 21st at 4 pm.

A handwritten signature in black ink, appearing to read "Smithers". The signature is written in a cursive, flowing style.