

Davis Cemetery District Board Meeting Minutes

Date: July 15, 2020
Time: 4:00 pm
Location: 820 Pole Line Rd, Davis, CA – Meeting held via Zoom

Board of Trustees: Chairperson Larry Dean, Vice Chairperson Stephen Souza Board Members: Heidy Kellison and Marilyn Mansfield (excused)

Staff: District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

Guests: Richard Reed, Deputy Supervisor to Jim Provenza

Closed Session

I. Call to Order **4:01pm**

Adjournment - Motion to adjourn at 4:16pm. Heidy Kellison 1st; Stephen Souza 2nd **(3-0-0)**

Open Session

I. Call to Order **4:18pm**

II. Approval of Agenda **(3-0-0)**

III. Trustee Announcements

a. COI For Any Agenda Items

None

IV. Public Comment

None

V. Approval of the Minutes **(3-0-0)**

VI. Informational Items

a. Superintendent Report (Written) (Received and acknowledged)

VII. Action Items

a. Employee Compensation Action and Closed Session Report Out

The Trustees discussed the Superintendent 2019-20 performance in closed session and agreed on the following salary recommendation: 1% COLA / 3% Performance / +1 additional administrative day off

Action: Motion to approve salary recommendation as noted above, effective July 1, 2020. Larry Dean 1st; Stephen Souza 2nd (3-0-0)

Adjournment

Action: Motion to adjourn at 4:32pm. Heidy Kellison 1st; Stephen Souza 2nd (3-0-0)

Next meeting date is set for August 19th at 4 pm.

A handwritten signature in black ink, appearing to read "Stephen Souza", is located on the right side of the page.