

## V. Approval of the Minutes

Date: June 15, 2022  
Time: 4:00 pm  
Location: 820 Pole Line Rd, Davis, CA (ZOOM)

**Board of Trustees:** Chairperson Larry Dean, Vice Chairperson Fred Main Board Members: Heidi Kellison, Stephen Souza, and Jonathon Howard (excused)

**Staff:** District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

**Guests:** Richard Reed

Closed Session:

- I. Call to Order **3:59pm**
- II. Employee Performance Review and Compensation Consideration
- III. Adjournment **4:15pm**

Open Session:

- I. Call to Order **4:16pm**
- II. Approval of the Agenda **(4-0-0)**
- III. Trustee Announcements
  - a. Trustee Main Resignation  
Trustee Main will be taking a sabbatical and has resigned from the board effective July 1, 2022. Trustee Main is willing to serve as an alternate if the district would like him to do so.
  - b. COI for Any Agenda Items  
None
- IV. Public comment  
None
- V. Approval of the Minutes **(4-0-0)**
- VI. Informational Items
  - a. Report Out of Closed Session

Trustee Dean and Kellison provided a performance review of the Superintendent and recommended the she be included in the annual staff salary program. The Superintendent will receive a 8.6% COLA and 2% performance increase effective July 1, 2022.

### b. COVID-19 Pandemic Memorial Update

Trustees Kellison and Souza provided a memorial update. Build out will begin this fall once temperatures are cooler. To date, the memorial fund has received the following donations:

- Yolo County Board of Supervisors \$5,000
- Davis Profession Firefighters L3494 \$5,000
- Nugget Markets \$1,000
- Davis Cemetery District \$10,000

### c. Superintendent Report (Written) (received and acknowledged)

VII. Action Items

a. 2022-23 Budget Proposal (Including salary program)

The budget and fee sub committee, comprised of Trustee Dean, Trustee Main, the superintendent, and assistant superintendent presented the 2022-23 district budget and staff salary program. Per district policy, the district will provide an 8.6% COLA and up to 2% performance increase to all staff, effective July 1, 2022. COLA figure is taken from table 4 of the Consumer Price Index April to April West class size B. 2022-23 budget total financing source. \$784,200 **Action:** Motion to approve 2022-23 budget and staff salary program. Stephen Souza 1<sup>st</sup>, Fred Main 2<sup>nd</sup>, **(4-0-0)**

b. 2022-23 Fee Increase

Trustee Dean and Main presented proposed fee increases effective July 1, 2022.. **Action:** Motion to approve 2022-23 fee increases as presented Stephen Souza 1<sup>st</sup>, Larry Dean 2<sup>nd</sup>, **(3-0-0)**

c. 2021-22 Fiscal Close Budget Adjustments

The Assistant Superintendent presented necessary budget adjustments estimates as of June 15, 2022. The board understands final numbers will be updated once the June period closes. **Action:** Motion to approve as presented. Larry Dean 1<sup>st</sup>, Stephen Souza 2<sup>nd</sup>, **(3-0-0)**

d. 2022-23 Appointment of Board Chair and Vice-Chair

The trustees discussed Chair and Vice-Chair nominations for the 2022-23 year **Action:** Motion to appoint Trustee Dean and the Chair and Trustee Kellison as the Vice-Chair for the 2022-23 year. Stephen Souza 1<sup>st</sup>, Heidi Kellison 2<sup>nd</sup>, **(3-0-0)**

Adjournment

**Action:** Motion to adjourn at 5:11pm Heidi Kellison 1<sup>st</sup>, Stephen Souza 2<sup>nd</sup>, **(3-0-0)**

Next meeting date is set for Wednesday, August 17, 2022

