

## Davis Cemetery District Board Meeting Minutes

Date: January 20, 2021  
Time: 4:00 pm  
Location: Zoom Meeting

**Board of Trustees:** Chairperson Larry Dean Vice, Chairperson Stephen Souza Board Members: Heidi Kellison, Jonathon Howard, Fred Main, and Marilyn Mansfield (alternate) (excused)

**Staff:** District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

**Guests:** Richard Reed, Deputy Supervisor to Jim Provenza

### Open Session

- I. Call to Order **4:00pm**
- II. Approval of Agenda **(5-0-0)**
- III. Trustee Announcements
  - a. COI For Any Agenda Items  
None
- IV. Public Comment  
None
- V. Approval of the Minutes **(Action: Approved 4-0-1)**
- VI. Informational Items
  - a. Superintendent Report (Written) (Received and acknowledged)
  - b. Redevelopment Property Tax Trust Fund (RPTTF) (Received and acknowledged)  
Superintendent presented RPTTF findings provided by Yolo County. The District will receive back payments in the amount of \$45,870.04 which will be deposited into the general reserve.
  - c. Board of Trustees Ethics Training (Received and acknowledged)  
Trustees were reminded to forward current ethics training certificated to the Superintendent for posting on the web.
  - d. COVID-19 Workplace Response Summary (Received and acknowledged)  
Superintendent provided a high-level overview of the safety measures currently in place to protect District employees and customers. This information has also been posted on the web for the public to see.
- VII. Action Items  
None

Adjournment

**Action:** Motion to adjourn at 4:32pm Heidi Kellison 1<sup>st</sup>; Fred Main 2<sup>nd</sup> **(5-0-0)**



03/17/2021