

Davis Cemetery District Board Meeting Minutes

Date: April 21, 2021
Time: 4:00 pm
Location: 820 Pole Line Rd, Davis, CA

Board of Trustees: Chairperson Larry Dean, Vice Chairperson Stephen Souza Board Members: Heidi Kellison, Fred Main, and Jonathon Howard

Staff: District Superintendent Jessica Potts; Assistant Superintendent Judy Fisher

Guests: Richard Reed, Deputy Supervisor to Jim Provenza

- I. Call to Order **4:00pm**
- II. Approval of Agenda **(5-0-0)**
- III. Trustee Announcements
 - a. COI for Any Agenda Items
None
 - b. Marilyn Mansfield – Alternate Resignation
Card, flowers, and resolution will be prepared to thank Marilyn.
- IV. Public Comment
None
- V. Approval of the Minutes **(5-0-0)**
- VI. Informational Items
 - a. Superintendent Report (Written) (Received and acknowledged)
- VII. Action Items
 - a. Cemetery Management Mapping Software

Proposals from CemSite and PlotBox were discussed along with existing LegacyMark software. Implementation cost, annual costs, and support were discussed in relation to each company. Motion to contract with CemSite as the new cemetery management and mapping software. Stephen Souza 1st, Fred Main 2nd, **(5-0-0)**

Adjournment

Action: Motion to adjourn Heidi Kellison 1st; Fred Main 2nd **(5-0-0)**

Next meeting date is set for June 16th at 4 pm.

